

SharePoint



SharePoint is available at no extra cost for Microsoft 365 users, when tailored by experts such as ourselves it can be a powerful tool. Information management is a key element to most business, let C2C Group show you the simple but effective possibilities of well-built SharePoint Site.

Our Service

Businesses in construction produce an astronomical amount of files, whether that is at a business, department or project level. Files go up and downstream for a variety of reasons such as for approval, for information or to evidence legal compliance.

Whilst almost all of the files are important in their own way, they can quickly get out of control if not managed properly. A consistent issue within industry is inconsistency. Inconsistent filing structures and protocols from project to project, clarity of important company documents, duplicated documents, the list goes on.

There is a fix. SharePoint is a platform most businesses have full access via Microsoft365 licences, but few utilise it anywhere near its full capability. We know what it can do and how to develop it into something that works for your business, our process is simple but effective:

- Consult – Our customer first approach means we work with your teams to identify their needs.
- Infrastructure – Design & build the new infrastructure that will house your business files and key information
- Data Cleanse - We will sort, reorganise and migrate your data to the new SharePoint infrastructure.
- Train & Implement – Train your teams on the new look platform and support the transition.

Our service is a complete one, we take information from your teams to understand how your business works and what is important, integrate that with our knowledge of the platform and build it to those agreed principals. The end product will be a platform that is easy to navigate, negates duplications and allows your teams to work collaboratively. We understand how hard it can be to dedicate internal resource to projects like this, regardless of how important you know it is. C2C Group aim to move this 'To Do' project to a 'Complete' one.

Our experts are waiting to discuss your challenges and collaborate with your teams to deliver quality platform tailored to your business, allowing you to focus on what you do best and ultimately flourish as a business.

Gain clarity and build confidence in your team.

Get in touch now: luke.s@c2cgroup.co.uk / 07903 567837



Case Study

Supporting a flourishing start-up

The Problem

Information management in any construction business is key for the success delivery of a project. As a growing business, Etopia has seen changes to the product and services they offer.

Etopia set out as a developer and set their filing structure up accordingly, but now the focus of the business is the supply and installation of the hyper SIPS panels which affects the documentation needing to be retained.

The leaders of the business wanted a filing structure where documents were easily retrievable, filed consistently, and where the team could work collaboratively in a share environment.

The Challenges

The file structure for a developer was too complex for the contractor model, and due to this, there were inconsistencies of the documents retained and where these were stored.

The team needed a solution for today, tomorrow, and the future direction and growth of the business.

Therefore we had to rethink about the documents we needed, which documents had been replaced by digital records and what information was managed by the design platforms.

The Results

Etopia now have a system that supports their need for a solution for today and is future-proofed to ensure their ongoing requirements are met. The project teams are now able to collaborate in a more effective manner and duplication of information has been eliminated. The project teams now have full confidence that the correct and up to date information is available to Etopia and their wider supply chain.

The Solution

We followed our 4 step process of consultation, infrastructure, data cleansing and training. This led us to build a SharePoint system that worked for them, including a 'Hub Site' for everyone to navigate from. Pages for each department with useful information for all to see and a Site for just the members of said department to store their work in.

We also worked with the Etopia delivery team to redesign how they file project documentation, this included a simplified filing structure and consistent look and feel to all project sites. We also built in workflows for capturing new opportunities using Forms, List and Flow.

After identifying the data that needed cleansing with the Etopia team prior to the move from old to new, we executed this cleanse and move. The staff of Etopia were trained virtually and will have 'how-to-videos' as reference for the future.



Our business was dynamically changing and preparing for growth in the market combined with a program to secure key accreditations, our teams were inefficiently collaborating on projects holding data in different locations and in formats. The team at C2C assessed our current position, used industry knowledge to identify nuances in departments and engaged with the business to select a purpose-built SharePoint as the most effective program to create an information management system with one data source.

Using a product we already had that interacted with all our most used Microsoft products, linked with specialist programs and integrated with our long-term future manufacturing software plan was the ideal and cost-effective choice. C2C then deployed their knowledge to create a bespoke SharePoint platform, perfectly suited for our business and departmental needs. C2C continued to support our business migrating, cleansing and re-filing our data followed by training and ongoing customisation in operation to further improve the solution.



Russell Brooker
Managing Director